

Regular Meeting (Thursday, June 13, 2024)

Northumberland County, Virginia

Members present:

James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Other Staff Present:

Mr. Luttrell Tadlock, County Administrator

Mr. Drew Basye, Assistant County Administrator

Ms. Morgan Wilson, Executive Assistant

Ms. Mary Dodson, Bookkeeper & Benefits Administrator

Mr. Robert Headley, IT Administrator

Mr. Carl Hayden, IT Technician

The regular monthly meeting was convened by Chairman Haynie and held at the Northumberland Courthouse located at 220 Judicial Place, Heathsville, VA 22473.

1. Opening of Meeting 5:30 P.M.

Procedural: A. Invocation - Supervisor Long

Supervisor Long led the invocation.

Procedural: B. Pledge of Allegiance

Supervisor Long led us in the Pledge of Allegiance.

Action: C. Approval of Agenda

County Administrator Tadlock informed the Board that there is no need for a closed meeting session tonight.

Motion to approve the agenda for today's meeting with the revisions suggested by Mr. Tadlock.

Motion by: Chip Williams, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

2. Approval of Minutes

Action, Minutes: A. May 2, 2024 Special Meeting

Motion to approve the minutes from the special meeting on May 2, 2024.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Minutes: B. May 8, 2024 Special Meeting

Motion to approve the minutes from the special meeting on May 8, 2024.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Minutes: C. May 9, 2024 Regular Meeting

Motion to approve the minutes from the regular meeting on May 9, 2024.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Minutes: D. May 15, 2024 Special Meeting

Motion to approve the minutes from the special meeting on May 15, 2024.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Minutes: E. May 22, 2024 Special Meeting

Motion to approve the minutes from the special meeting on May 22, 2024.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Minutes: F. May 30, 2024 Joint Meeting with School Board

Motion to approve the minutes from the special meeting on May 30, 2024.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

3. Presentations

Information: A. UHY Advisors Mid-Atlantic, Inc. Update - Heather Ness

Mr. Jack Reagan, managing director, informed the Board that County staff and the School Board have been extraordinarily cooperative through the entire audit thus far.

Director Heather Ness gave a brief summary and explained that UHY has been tasked to go through a forensic audit from 2019 to 2023 and look at payroll, procurement, accounts payable, purchase card usage, revenue management, and treasury management. Currently, UHY is closing up fieldwork as they have gone through the planning in their design, narratives and walkthroughs, risk and control matrices, initial documentation requests, and extensive

interviews. Ms. Ness stated that next week, June 21, is their target date for initial testing completion. She clarified that the risks and observations mentioned today will not be final, as they are beginning compilation of the full draft report for the Board.

Ms. Ness has provided a summary of the audit thus far, stating that they have seen no evidence of fraud. They found appropriate spending and highlighted duplicative financial controls. She explained that the County is small and there has been no succession planning. Bookkeeper & Benefits Administrator Mary Dodson has been in her position for many years. Ms. Ness stated that Ms. Dodson is good, fast, and has so much institutional knowledge but if something were to happen to her, there would almost be a complete stoppage in the County's bookkeeping. Ms. Ness informed the Board that the same thing is happening at the schools. Their recommendation is to bring someone on board who can start to shadow the bookkeeping and CFO responsibilities to begin that slow transition. She stated that it's going to take quite a while for someone to catch up to Mary's speed because she really does do the work of four people. Ms. Ness emphasized that this is a big financial risk.

The second risk they found is that prior to 2023, there really was not regimented control structure for the schools. When going through Mary's documentation, there's a very identifiable process. She's got procedures for approvals and can show how expenditures were made, but when looking at the schools prior to 2023, there's boxes of receipts and lots of missing documentation. They're testing for appropriate spending and appropriate allocation, and they believe that this is so, however it's hard to prove that due to their lack of organization in the control structure. Ms. Ness did however state that this seems to be improving and they are going in the right direction now.

The last risk theme is related to the system controls as they are appropriate for a small County. Ms. Ness clarified by stating that the County has excellent personnel, so the risk is low but if there was a bad actor in the mix and they wanted to bypass the warning in the system and put in a duplicate invoice, for example, this could be very possible. She further explained that there are several manual controls on the back end and in today's time they'd like to see a more automated control structure.

Information: B. Anti-Litter Committee Annual Progress Report

Mrs. Glenda Lowery and Mr. Clarence Dameron, members of the committee, presented the Anti-Litter Committee's annual progress report to the Board. The report along with their presentation can be accessed in board docs.

Supervisor Long suggested sending announcements through the elementary school students, churches, and the local radio stations because a lot of people do not purchase the newspaper anymore.

Information: C. Linda Hodges - Introduction of CSB Executive Director

Ms. Linda Hodges gave a brief background about the Community Services Board and the services they offer. She informed the Board that she will be retiring at the end of June, so she introduced the new executive director, Ms. Melissa Devault.

Ms. Devault shared her excitement to be joining the MPNN Behavioral Health Agency and collaborating with all the communities served.

Information: D. Update from Northumberland County Schools

Finance Director Booth read the Superintendent's report, giving an update on the new construction funds and the projects completed as well as the projects that are still in progress. Additionally, Mrs. Booth thanked the Board for determining a budget amount last night. She shared that the overall budget is a decrease of \$428,345 from their current funding. She brought attention to the fact that the school would need an additional \$786,500 to provide a 5% salary increase as well as cover their health insurance increase. Mrs. Booth stated that the only way to do this would be to identify \$1,215,172 to cut from the current budget. She explained that costs are steadily increasing and she's unsure that they'll be able to find over \$1.2M to cut from their budget. Finance Director Booth informed the Board that the School Board does have a special meeting tomorrow morning at 9:00 a.m. to discuss this.

Mrs. Booth concluded, stating that she has the same question as Supervisor Long related to why the school is the only department in a categorical budget. Chairman Haynie's response was they all sat down, worked on the budget, and agreed on this; however, that hasn't happened for a long time. Mrs. Booth's response is that she's been more than willing to sit down with the Board of Supervisors and the school finance committee to discuss the budget and answer any questions. She stated that the School Board has been active with the Joint Finance Committee since September and they submitted expenditures for their budget in January as requested. With the exception of last night, Dr. Wargo and herself have been at every budget work session and have been available to answer any questions from the Board. In addition, Mrs. Booth stated they've participated in several other meetings to provide clarity on the budget. She reminded the Board that the auditor from Robinson Farmer Cox as well as the forensic auditor shared that there are no major concerns about the work they are doing. Mrs. Booth requested that the Board consider appropriating a lump sum budget to the school and not under categorical spending.

Information: E. Update from the Virginia Department of Transportation

Mr. David Beale provided an update to the Board on behalf of the Virginia Department of Transportation. The full report can be accessed in board docs.

Supervisor Long asked if other counties pay additional funds to have extra mowing done.

Mr. Beale stated that other counties pay additional for litter pick up but not mowing.

4. County Administrators Report

Information: A. Building Permit Report

	2024	2023
Const. Cost for Month	\$7,831,966.21	\$4,684,121.41
Total Bldg. Permit Cost for Month	13,758.44	6,207.64
Total Zoning Permit Cost for Month	5,975.00	2,710.00
Total Levy Fee for Month	275.16	124.15
TOTAL CONSTRUCTION COST		
YEAR TO DATE	\$26,260,824.12	\$25,799,769.31

Action, Information: B. Sanitary District Request

County Administrator Tadlock explained that Plant Supervisor Woolard provided additional information for Crofton Diving, so in the Board's packet is a revised quote with updated figures.

Supervisors Williams asked what the original quote amount was.

Mr. Tadlock stated that the original quote was \$6,650.00. Crofton took off 10%.

Chairman Haynie asked Mr. Woolard if he believes these services are necessary.

Plant Supervisor Woolard believes this is necessary to clear the air so if a complaint is received, they can explain exactly what is going on.

Chairman Haynie asked if the pipe was cast iron.

Mr. Woolard stated that it should be the ductile iron which is the same material we ran into issues with at Cockrell Creek.

Chairman Haynie asked what the life expectancy is of the ductile iron.

Mr. Woolard explained that they claim 50 years, but that's in the ground and not exposed to salt water.

Supervisor Fisher asked what the system does.

Mr. Woolard explained that it's releasing treated effluent from the wastewater treatment plant, serving as a discharge point.

Motion to approve the revised quote from Crofton Diving in the amount of \$5,985.00 for diving services.

Motion by: Chip Williams, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: C. Sanitary District Lab Change Order

Mr. Woolard stated that they're trying to bring the sanitary district lab building up to code regulations. It was built in 1974 and overall, the facility needs an update.

Assistant County Administrator Drew Basye explained that the USDA Rural Development funds cannot be used as they have different requirements, but the WQIF funds can be used. From discussions with Rob Mangrum, it's believed that the County would have to cover roughly \$100,000 of the total cost. The project was approved under the capital improvement plan and was considered to be covered under ARPA funds, however there isn't enough ARPA funding to cover the expense. Mr. Basye explained that they're looking to split the \$100,000, by using \$50,000 from the Sanitary District fund and the other \$50,000 from the CIP fund as opposed to ARPA, and the remaining \$38,844 would be covered using the WQIF grant funds.

Motion to approve the Sanitary District Lab change order in the amount of \$138,844.00 for remodeling of the Reedville Wastewater Treatment Facility. This purchase will be made by utilizing the CIP fund in the amount of \$50,000, Sanitary District fund (\$50,000), and the WQIF grant funds (\$38,844).

Motion by: Richard F. Haynie, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: D. EDC Summer Intern Program

Mr. Bob Bullard, EDC Director, presented the Economic Development Commission's summer intern program to the Board. More information related to the requirements of the program can be found in board docs.

Vice Chairman Brann applauded Mr. Bullard for the ad they did to promote Northumberland County and asked that it be placed on the County's website.

Motion to authorize the Economic Development Commission to move forward in advertising their proposed summer intern program.

Motion by: James W. Brann, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: E. Election Split Waiver

County Administrator Tadlock explained that each year the Board must request a waiver from the State Board of Elections due to the area located in Kilmarnock.

Motion to hereby approve the resolution and authorize the Northumberland County General Registrar to submit a request for a waiver from the State Board of Elections pursuant to Section 24.2-307 of the Code of Virginia to administer the District 4 precincts in Northumberland County located in the Town of Kilmarnock, Town Code 1390 as split precincts for the 2024 election.

Motion by: James W. Brann, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: F. Fuel Bid

Motion to accept the bid from NWP for gasoline, diesel oil, fuel oil, and propane.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: G. Personnel Policy Update

County Administrator Tadlock stated that they provided a copy of the personnel policy to the Board and asked if there were any questions as they would like to get the new policy implemented starting July 1, 2024.

Motion to approve the personnel policy effective July 1, 2024 as presented to the Board.

Motion by: James W. Brann, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: H. VMRC Abandoned or Derelict Vessel Grant Contract

Motion to authorize staff to move forward with the VMRC Abandoned or Derelict Vessel Grant Contract for the abandoned vessels located at Bridge Creek, Lodge Creek, and the Great Wicomico near Whays Creek in the amount of \$400,000.

Motion by: James W. Brann, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action: I. VMRC Abandoned or Derelict Vessel Grant Contract – Williams

Motion to retroactively approve the VMRC Abandoned or Derelict Vessel Grant Contract effective May 9, 2024 for the reimbursement of Mr. Charles Williams III in the amount of \$15,423.03.

Motion by: James W. Brann, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, AC Fisher, Jr.

Abstain: Chip Williams

Action: J. Supplemental Appropriation - County Administration

Motion to approve the supplemental appropriation for the ADV grant (reimbursement from VMRC for the abandoned vessel) to line item 10-1101-8006 in the amount of \$15,423.03.

Motion by: James W. Brann, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, AC Fisher, Jr.

Abstain: Chip Williams

Action, Information: K. RFP - Professional Engineering/Architectural Services

Recently the Board of Supervisors held interviews with Professional Engineering/Architectural services and the Board is able to select more than one firm based on how the RFP was written.

Vice Chairman Brann clarified that the Board is entering into a contract with three firms, but the County doesn't have to pay them anything unless they request some type of service from them.

Mr. Tadlock stated that's correct, they do not require any sort of retainer fee and it is based on the project.

Motion to enter into a contract with HDH Associates, P.C., Crabtree, Rohrbaugh & Associates Architects, and Hill Studio for professional engineering/architectural services.

Motion by: James W. Brann, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: L. Other County Administration Items

The Judicial System added additional time off for holidays this year, provided in the Board's packet is a memo requesting their consideration of adding the three additional holidays to the County's approved 2024 Holiday Schedule.

Motion to approve Friday, June 5, 2024, Thursday, December 26, 2024, and Tuesday, December 31, 2024 as additional holidays for the County offices.

Motion by: Richard F. Haynie, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: M. Planning Commission Memo - Business License

County Planner Stuart McKenzie stated that the Planning Commission would like to explore the idea of requiring a business license in the County in hopes to help gather data on the number of businesses in the County.

Motion to authorize the Planning Commission permission to explore the possibility of requiring a business license in Northumberland County and make a recommendation to the Board.

Motion by: Chip Williams, second by: James M. Long.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: N. Anti-Litter Committee Non-Competitive Grant

County Planner McKenzie requested that the Board consider granting the Anti-Litter Committee permission to apply for the non-competitive grant through DEQ to fund a roadside cleanup project as well as a potential tire amnesty day.

Motion to authorize the anti-litter committee permission to apply for the non-competitive grant through DEQ.

Motion by: Richard F. Haynie, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: O. Anti-Litter Committee Competitive Grant

County Planner McKenzie requested that the Board consider granting the Anti-Litter Committee permission to apply for the competitive grant through DEQ to fund another cover your load campaign because the County showed a lot of interest in that event.

Motion to authorize the anti-litter committee permission to apply for the competitive grant through DEQ.

Motion by: James W. Brann, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Information: P. Department Agency Monthly Updates

Department agency monthly updates can be accessed in board docs.

5. Committee Reports

No committee reports were given by the Board.

6. Board of Supervisor Items

Action: A. Approval of Check Register

Motion to approve the check register for June 2024 in the amount of \$830,528.51.

Motion by: James M. Long, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, Chip Williams, AC Fisher, Jr.

Nay: James W. Brann

Information: B. Board Comments

Supervisor Long asked where the County was on the County owned land evaluation.

Mr. Tadlock explained that the Planning Commission conducted that study and Mr. Brann has asked that the Board discuss this matter further at the July meeting.

Supervisor Long asked if the County has anyone to go around and look for abandoned vehicles.

County Administrator Tadlock stated that there was an employee in that position at one time, but if the position is not filled it falls back on the building official.

Supervisor Long stated that the County needs to step it up because he sees a lot of tires lying around the County.

Vice Chairman Brann asked what was done about the area he brought to Mr. Tadlock's attention that had tires lying around.

Mr. Tadlock stated that it was his understanding that Mr. Plante was going to provide notice, but he will follow up with him on that.

Vice Chairman Brann asked if the sound can be louder on the presentations at the meetings.

Mr. Tadlock stated that he'd get with Mr. Headley on the sound for presentations.

Vice Chairman Brann brought attention to the fact that the dump site in Lottsburg is not being taken care of. He doesn't believe the County should have to keep reminding them of this with the amount of money the County pays to them.

Supervisor Long asked if Waste Management has enough drivers.

Mr. Tadlock stated that they contract that service out with another company, so it's not Waste Management themselves.

Supervisor Fisher brought attention to a letter they received from Indian Creek related to building compliance. He asked if this matter must go through the HOA first.

County Administrator Tadlock stated that he's unsure of the set up at Indian Creek so they could look into that a little further.

7. Public Comments

Mr. Paul Tribble commented on the proposed commercial pier at Mill Creek and stated that the vineyard has operated successfully for many years without a commercial dock, the pier would be a variance to the character of the community, and residents are concerned with what this would mean for the future. Mr. Tribble asked that the Board consider several items if they decide to move forward with the conditional use permit such as reducing the footprint of the pier, stating the sole purpose of the pier (restaurant and vineyard only), not allowing the permit to transfer to other parties, and placing limitations on lighting.

Mrs. Molly Gray stated her opposition to the Harbor Point HOA Board of Director's actions related to the reconstruction of their common assets (boardwalk and gazebo) and the associated code violations. She shared that she is appalled with the Board of Director's name calling, blaming, and criticizing of the County employees.

Mr. Jim Gray stated that the Board and the County employees have been nothing but good to the Harbor Point community. He explained that the HOA Board has not been communicating the situation or the facts of the current construction situations at Harbor Point to its members and many are not aware of the circumstances. They feel that the Board is not representing them, and they are not the majority voice of Harbor Point. Mr. Gray closed by stating that he and his wife believe that it was their HOA that failed residents and they appreciate the County trying to do what's in the best interest of the members.

Mr. Mike Rasmussen stated that the HOA Board's goal was to gain access to the beach, and he thanked County staff for prioritizing the safety, health, and welfare of the community. Mr. Rasmussen informed the Board that Mr. Marston, Mr. Plante, and Mr. Tadlock have been responsive, generally interested and concerned about their safety, and have been professionally information and accessible which is contrary to what the HOA Board of Directors stated to the Board of Supervisors.

Mr. Patrick Neill reiterated Mr. Tribble's concerns on the commercial pier and urged the Board to vote no. He stated that it's not about the transient boater, it's about those who live on Mill Creek.

Mrs. Anne Parker brought attention to Mr. McKinley comments last month about having no plans for tree removal, however they have been clearcut logging for 3 days. Mrs. Parker thanked Mr. Tribble for coming to speak on behalf of Mill Creek.

Mrs. Cathy Meehan expressed her confusion about how a commercial entity can change the entire atmosphere of their creek when they are zoned residential. She stated that the owner may not be able to transfer his commercial license, but once the commercial pier is in place, it's

nearly impossible to be denied and this is just this is just the beginning of the commercial entity changing their residential atmosphere.

Mrs. Susan Wagoner also expressed her opposition to the commercial pier on Mill Creek. She believes Mr. Jacey's project to be an encroachment on the creek and his only intentions are to bring his business interest to the waterfront. She asked why the County has zoning ordinances if the zoning districts are capable of change. Additionally, she asked how one's business interests supersede the rights of everyone else on Mill Creek. Mrs. Wagoner urged the Board to vote no to the commercial pier.

Mr. Peter Williams stated his opposition to the commercial pier and doesn't see how one person can change the experience for the entire community.

Ms. Andrea Levine brought attention to the fact that Mr. Jacey could move forward with a residential pier instead of a commercial pier, proving this is unnecessary. She asked those in the courtroom that were opposed to the project to raise their hands.

Mr. Roger McKinley explained that people do not understand that the definitions of the piers are set by the Virginia Marine Resources Commission (VMRC) and because this is for commercial purposes and there is a community boat ramp, it must be considered a commercial pier. As far as lighting, he stated that they are looking into solar and/or motion censored lighting. Mr. McKinley concluded by stating that when you're traveling on the creek, there's no way to tell whether the pier is private or commercial, and they have agreed to reduce the width from 8 feet to 6 feet.

Mr. Eric Pope asked if it was legal to put a commercial pier on a residential lot.

County Attorney Gregory stated that if the Board approves the request it is legal.

Mr. Pope then asked if it was possible to subdivide the residential lot into multiple small commercial lots. He stated that he is across the creek from this project, and he is opposed to the commercial pier.

***Chairman Haynie requested a 10-minute recess.*

8. Items Related to Closed Meeting

Information: A. Convene into Closed Meeting

***As stated earlier, there is no closed meeting session at tonight's meeting.*

9. Public Hearings 7:00 P.M.

**Action, Information: A. TABLED FROM THE REGULAR MEETING ON MAY 9, 2024;
Request by Robert W. Jacey, Trustee, owner, for a Conditional Use Permit to construct a**

commercial pier on property zoned R-2, Residential Waterfront. The property is shown as Tax Map Parcel # 43-(1)-194 and is located at 619 Train Lane.

Supervisor Williams asked staff to address the citizen's concern last month about not being notified of the project properly.

Zoning Administrator Philip Marston stated that his Administrative Assistant is the one who found her as the appropriate adjoining property owner prior to the advertisement for the Wetlands Board meeting. Notice was mailed to the proper owner on March 25, 2024 and then notice was mailed to her for the Board of Supervisors meeting on April 18, 2024.

Supervisor Williams also asked staff to explain what would happen upon the sale of the property if the commercial pier was approved.

Mr. Marston explained that suggested condition number one has required that the permit be non-transferable and shall only be associated with Jacey Vineyards and the restaurant, so if the property owner changed and they wanted to continue to use the pier for commercial use for any reason, they would have to apply for another permit with the consideration from the Board of Supervisors.

Chairman Haynie asked if the County can assure this would happen.

Mr. Marston stated that it would be a violation of the conditions for the commercial use of that pier. As soon as he was notified of the violation, he would write the owner a violation letter to come back before the Board of Supervisors.

Supervisor Williams asked if the pier was changed from 8 to 6 feet would it still be considered a commercial pier.

Mr. Marston stated that it would still be commercial due to the services being rendered to the restaurant and vineyard.

Supervisor Williams asked Mr. McKinley if he has any more proffers to add to the request.

Mr. McKinley stated that they had discussed no overnight mooring, addressing the lighting, and he's more than willing to make exceptions to the length of the pier.

Mr. Tribble asked if he could speak on the matter again, but Chairman Haynie stated that some things would have to change if he allowed him to speak and another public hearing would have to be held.

County Attorney Gregory informed the Board that they could choose to hold another public hearing on the matter, but he recommended re-advertising the matter if they wish to proceed this way.

The Board decided that they rather have both parties get together and work on the conditions and bring the matter back up for discussion at next month's meeting. They do not wish to hold another public hearing at this time.

Motion to table a decision to the regular meeting on July 11, 2024 at 7:00 p.m.

Motion by: AC Fisher, Jr., second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: B. To consider public comment on the disposal/transfer of public property located at 6958 Northumberland Highway, Heathsville designated as Tax Map #'s 16A(1)26A, 27, 28, 28A, 29, and 30 (also known as the former EVB Bank Building and parking area). The Northumberland County Board of Supervisors has a request to transfer such property to the Northumberland County School Board.

County Administrator Tadlock explained that matter before the Board.

Public Hearing Open

No comments were given.

Public Hearing Closed.

Mr. Tadlock brought attention to the fact that the advertisement included the parcel numbers on the documentation received from the Bank when the County purchased the property. He asked if the Board wants to retain 16A (1) 28A as this is the parking area between the Old Courthouse and the EVB Bank building.

Dr. Wargo informed the Board that she's aware of the parking lot area not being included in the transfer and they are okay to move forward with this decision.

County Attorney Gregory explained that the advertisement lists the parcel number (16A (1) 28A), but the deed prepared by the School Board attorney does not list that lot as a part of the transfer. He stated that the parcel descriptions within the deed may incorporate that lot, but he's unsure at this time. He offered to discuss the deed with the School Board attorney to make sure the information is accurate as to what the intent is if the Board would consider tabling this matter to next month's meeting.

The Board asked Mr. Gregory if he'd investigate this matter further.

Motion to table a decision to the regular meeting on July 11, 2024 at 7:00 p.m.

Motion by: James W. Brann, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

Action, Information: C. In order to consider an amendment to the fiscal year 2024 budget. This budget amendment is for the purpose of appropriating monies for Grants, School Division, Sheriff’s Office, IT, Treasurer, Auditing Services, Opioid Settlement Funds, Emergency Services, Building & Zoning, and the Sanitary District Capital Project.

County Administrator Tadlock explained that matter before the Board. A breakdown of the budget amendment can be accessed in board docs.

Public Hearing Open

No comments were given.

Public Hearing Closed.

Vice Chairman Brann asked how much would be coming out of the general fund.

Mr. Tadlock stated that the total coming out is \$476,546.49 and the only new monies is the \$8,000 for the Treasurer’s turnover audit conducted in December. Prior to that, all other appropriations related to the general fund were approved by the Board.

Motion to approve the amendment to the fiscal year 2024 budget as presented.

Motion by: James M. Long, second by: James W. Brann.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.

10. Closing of Meeting

Action, Information: A. Budget Discussion

Mr. Tadlock went through an updated cut list for the Board as requested.

Line-Item	Description	Reduction
General Administration		
1201-1011	County Admin Finance Position KEEP IN	\$84,685.84
1204-3002	Professional Services (County Attorney)	\$18,000.00
1401-3013	IT Contracts	\$15,922.00
1401-5203	Telecommunications	\$14,520.00
1401-7001	IT Computer Equipment	\$18,940.00
Judicial Administration		
2105-5203	Telecommunications	\$13,000.00
Public Safety		
3102-1001	Deputy Position KEEP IN	\$77,394.90
3401-3007	Building Advertising	\$3,200.00
3401-5203	Telecommunications	\$4,500.00

3401-5401	Building Office Supplies	\$5,000.00
3401-5408	Building Vehicle Supplies	\$1,900.00
Public Works		
4302-1001	Janitorial Position KEEP IN	\$50,715.52
Health & Welfare		
5101-6001	Health Department	\$17,078.00
Health & Welfare		
5302-5607	Boys & Girls Club	\$10,000.00
5302-5612	Food Bank	\$4,000.00
5302-5614	Contribution – Haven	\$500.00
5302-5616	NN Free Health Clinic	\$46,099.00
5302-5621	Little League	\$23,000.00
5302-5627	Greater Reedville Association	\$20,000.00
5302-5628	Julius Rosenwald School	\$5,000.00
Education		
	School Division	\$623,956.00
Parks, Recreation, Culture		
7102-5604	YMCA	\$20,000.00
Community Development		
8101-1001	Planning – Asst Zoning Administrator Position	\$73,423.00
8101-3004	Repair/Equipment	\$1,500.00
8101-5201	Postal Services	\$5,000.00
8101-5411	Books & Subscriptions	\$1,500.00
8105-5604	Chamber	\$1,000.00
CIP		
9103-7022	County CIP Transfer KEEP IN	\$58,860.00
9103-7027	School CIP Transfer	\$691,391.00
9103-7029	Capital Vehicles (<i>add deputy position vehicle</i>)	ADD \$65,000
Overall		
	Salary Increase from 5% to 3%	\$96,875.00
	TOTAL REDUCTION	\$1,573,429

County Administrator Tadlock stated that he received additional information related to the Health Department's request today and they indicated that they do have one sanitarian per County. He further explained that the new position would be used to fill in when they have a vacancy and help minimize the stress on staff.

Mr. Tadlock explained that the cut list presented would result in a 5-cent tax increase, and we'd be going into the undesignated general fund balance by \$3,466,214.

Supervisor Williams asked how much would be left in that fund.

Mr. Tadlock stated that he's estimating about \$9M going into the new fiscal year, so deduct the \$3.4M from the \$9M.

Vice Chairman Brann asked where that leaves the County in regard to the percentage in that fund and what does that do with the bond ratings.

Mr. Tadlock stated that we'd be facing a percentage of 12% and it was recommended to stay between 15% and 20%.

Chairman Haynie stated that they need to make some more cuts.

The Board discussed having another budget work session on June 18, 2024, and Supervisor Williams attending the meeting virtually.

Supervisor Long agreed with Mrs. Booth's comments earlier and doesn't believe that the school budget should be in categories. He'd like to see the Board give them a budget in a lump sum.

Chairman Haynie gave credit to Mrs. Booth for the hard work she has put into her position at the school.

Further discussions consisted of granting the school and County employees a 3% salary increase instead of 5%, as this would show additional savings to the County.

Supervisor Long requested the Board vote to keep or remove the school from categorical spending.

Supervisor Fisher asked how long it's been in categories.

Mr. Tadlock stated that he'd have to go back and look but it's been a few years.

Supervisor Fisher then asked why the Board chose to put the school budget into categories.

Vice Chairman Brann stated that the decision was made due to the year-end audit as it reported duplicate bills paid and lacking invoices. There were communication issues between both Boards at the time, and now he looks at the overspending in the categories and this allows them to monitor it a little better. Additionally, this limits their ability to move monies between categories without Board approval.

Supervisor Williams stated that the Board is giving the school the same amount of money either way, and he feels that it's appropriate to give them some discretion over where they want to put the money especially since the audit didn't show any major issues. He stated that Mrs. Booth is also doing a great job.

Motion to approve that the school remain under categorical spending.

Motion by: James W. Brann, second by: AC Fisher, Jr.

Final Resolution: Motion Carried

Aye: Richard F. Haynie, James W. Brann, AC Fisher, Jr.

Nay: James M. Long, Chip Williams

Action: B. Carry Over

Motion to carry over to the special called meeting on June 18, 2024 at 5:30 p.m.

Motion by: AC Fisher Jr, second by: Chip Williams.

Final Resolution: Motion Carried

Aye: James M. Long, Richard F. Haynie, James W. Brann, Chip Williams, AC Fisher, Jr.