

Chapter 68. Fee Schedule

§ 68-1. Schedule of permit and other fees.

The Fee Schedule for Northumberland County shall be set by Resolution adopted by the Board of Supervisors annually. The Board of Supervisors reserves the right to modify the fee schedule at any time during the fiscal year to ensure costs are adequately being covered.

| Type | Fee |
|---|---|
| Zoning permit fees | |
| Site plan | \$50.00 |
| Environmental site assessment | \$75.00 |
| Erosion and sediment control, per square foot of land disturbance [Amended 10-12-2023] | \$50.00 |
| Delineation by Administrator | \$50.00 |
| Landscape plan | \$50.00 |
| Stormwater management plan | |
| If infiltration structure required | \$100.00 |
| If detention structure required | \$200.00 |
| Water Quality Assessment | |
| Minor | \$100.00 |
| Major | \$200.00 |
| Zoning permit [Amended 10-12-2023] | \$75.00 |
| Nonconforming use and development waiver | \$50.00 |
| Subdivision fees | \$50.00 per plat and \$5.00 per lot |
| Building permit fees | |
| Square footage fee (including double-wide) | \$0.12 |

| Type | Fee |
|----------------------------|-------------|
| [Amended 10-12-2023] | |
| Commercial | \$0.05 |
| Remodel/repair | \$40 + \$5m |
| [Amended 10-12-2023] | |
| Permit renewal | \$50.00 |
| Chimney/flue | \$25.00 |
| Mobile home/travel trailer | \$150.00 |
| [Amended 10-12-2023] | |
| Swimming pool | \$100.00 |
| [Amended 10-12-2023] | |
| Reinspections | \$50.00 |
| Levy (on all the above)[2] | 2% of total |
| Mechanical permit fees | \$50.00 |
| [Amended 10-12-2023] | |
| Commercial | \$50 + \$1m |
| Levy[3] | 2% of total |
| Electrical permit fees | \$50.00 |
| [Amended 10-12-2023] | |
| Commercial | \$50 + \$1m |
| Levy[4] | 2% of total |
| Plumbing permit fees | \$50.00 |
| [Amended 10-12-2023] | |
| Commercial | \$50 + \$1m |
| Levy[5] | 2% of total |
| Ordinance fees | |

| Type | Fee |
|---|------------|
| Zoning Ordinance | \$25.00 |
| Subdivision Ordinance | \$15.00 |
| Chesapeake Bay Preservation Area Ordinance | \$15.00 |
| Erosion and Sediment Control Ordinance | \$15.00 |
| Board fees | |
| Conditional use permit [Amended 10-12-2023] | \$500.00 |
| Special exceptions permit | \$300.00 |
| Special exceptions permit (boathouse) | \$300.00 |
| Exception to Chesapeake Bay Preservation Area Ordinance [Amended 10-12-2023] | \$500.00 |
| Subdivision variance [Amended 10-12-2023] | \$500.00 |
| Request for Change in Zoning District Classification [Amended 10-12-2023] | \$800.00 |
| Wetlands application [Amended 10-12-2023] | \$300.00 |
| Appeal to Board on Plan Denial [Amended 10-12-2023] | \$500.00 |
| Zoning Variance, Board of Zoning Appeals [Amended 10-12-2023] | \$500.00 |
| Land disturbing fees | |
| Per 10,000 square feet of land disturbance [Amended 10-12-2023] | \$50.00 |
| Private, noncommercial pier fees | \$50.00 |

| Type | Fee |
|---|-------------|
| Septic and well fees | |
| Septic | \$125.00 |
| Repair | N/C |
| Well | \$40.00 |
| Copies, per page | \$0.50 |
| Building permit reports | |
| Per month | \$5.00 |
| Per year | \$50.00 |
| After-the-fact permits | \$200.00+ |
| [Amended 10-12-2023] | triple fees |
| Dance hall permit | |
| [Amended 3-13-2008; 12-15-2016] | |
| Single event permit | \$200.00 |
| Annual permit | \$550.00 |
| Bad check | \$20.00 |
| 4% on credit card payment fee | |
| Assessment to file civil action | \$4.00 |
| Delinquent tax collection fee (See also § 68-2.) | \$30.00 |
| [Amended 6-12-2003; 5-9-2019] | |
| Application fee for precious metal license | \$200.00 |
| Changing street name | \$750.00 |
| [Amended 10-12-2023] | |
| E-911 fee, per month per telephone line | \$1.05 |
| Court fee, per each criminal or traffic case in the Northumberland County Circuit Court, Northumberland County General District Court, and Northumberland | \$15.00 |

| Type | Fee |
|------|-----|
|------|-----|

~~County Juvenile & Domestic Relations Court in which a person is convicted of a violation of any statute or ordinance~~

~~[Added 6-14-2007; amended 10-12-2023]~~

~~No-wake zone requests (to cover the advertising and administrative costs) \$450.00~~

~~[Added 4-8-2021; amended 10-12-2023]~~

~~Building inspection short-term rental \$100.00~~

~~[Added 10-12-2023]~~

~~[1] Editor's Note: This fee schedule superseded former Ch. 68, Fees, adopted as follows: Art. I, Returned Checks, adopted 10-10-1985; Art. II, Court Maintenance Fee, adopted 7-11-1991, readopted 8-13-1998; Art. III, Use of Credit Cards, adopted 10-10-1991, amended in its entirety 8-13-1998; Art. IV, Filing of Civil Actions, adopted 3-12-1992, readopted 8-13-1998; Art. V, Delinquent Taxes, adopted 8-8-1996.~~

~~[2] Editor's Note: Increased by state from 1% to 2%.~~

~~[3] Editor's Note: Increased by state from 1% to 2%.~~

~~[4] Editor's Note: Increased by state from 1% to 2%.~~

~~[5] Editor's Note: Increased by state from 1% to 2%.~~

§ 68-2. Payments of attorney's and collection agency's fees; additional administrative fees related to collecting delinquent taxes.

[Added 5-9-2019]

In addition to the fees described in § [68-1](#), the following fees are hereby imposed upon every taxpayer chargeable with delinquent taxes or other delinquent charges:

A. Attorney's fees or collection agency's fees actually contracted for, not to exceed 20% of the taxes or other charges so collected, which shall be in addition to all penalties and interest;

B. Such fees shall be imposed no earlier than 30 days after notice of delinquent taxes or charges shall have been given pursuant to § 58.1-3919, Code of Virginia, as amended.

C. If collection activity is to collect on a nuisance abatement lien, the fee for administrative costs shall be the lesser of \$150 and 25% of the cost; however, in no event shall the fee be less than \$25.

D. No tax assessment or tax bill shall be deemed delinquent and subject to the collection procedures described herein during the pendency of any administrative appeal under Code of Virginia, § 58.1-3980, and as the same is limited under Code of Virginia, § 58.1-3958.

E. This section is enacted pursuant to Code of Virginia, § 58.1-3958, and is effective immediately upon adoption.

