



## Northumberland County, Virginia Minutes of Electoral Board Meeting

Date:	2/14/23	Member Attendees		Present
Location	Registrar's Office	Chair:	Ed Johnson	<b>By phone</b>
Call to order		Vice Chair:	Austin Schmidt	<b>Yes</b>
Adjourned		Sect:	Bob Heller	<b>Yes</b>
Others Present	Kathy Davenport, GR			

### Guests Present:

No members of public or political party representatives were present.

The meeting was called to order at 9:40 AM

### Agenda:

- Approval of previous months minutes
- Appointment of Election Officers
- LESS
- Candidate filings

### Past EB Meeting Minutes:

- ❖ January 11 minutes were approved as submitted with one clarification. Under EO the name of potential officers last name was included. Minutes were approved unanimously and subsequently added to the Minutes book.

### L.E.S.S.:

- ❖ Elect's LESS initiative & report is due March 1. The survey was delivered to Code Blue prior to Feb 1, who advised by phone the survey responses were nearly ready with the request for a special meeting of the EB to review and discuss at our convenience.
- ❖ A Special meeting was scheduled for 10AM on Tuesday Feb 21<sup>st</sup>. The GR will post.
- ❖ As a result of the 2/21 review the report will be submitted by due date, and we will need to formulate a "Remediation Plan" to be submitted to ELECT by April 1.
- ❖ Other topics discussed and resolved were: the need for a security camera for the vault room, required training, and the existence of a "Security Manual",

### Appointment of Election Officers:

- ❖ Based on previous service, and recommendations/request from interested individuals, a list of approximately 70 potential Election Officers was reviewed.
- ❖ The board instructed the GR to initiate contact regarding their appointment for the upcoming two year term of service.

### Candidate filings:

- ❖ The GR advised and submitted, attached as an addendum to these minutes and on file, the Certification of Candidate Filing by Johnny A Beauchamp for the office of Sheriff of Northumberland County.
- ❖ No other filings for any office have been received as of this date.

### Other business:

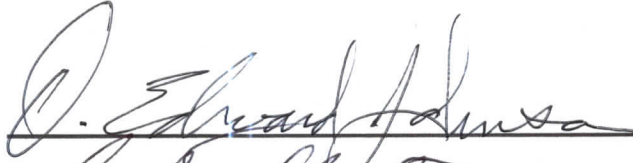
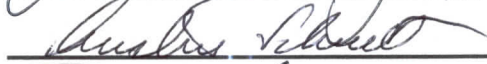
- ❖ Request for closed session: The GR advised of a security issue requiring a closed discussion.
  - Mr Heller made a motion (10:08 AM) to enter Closed Session
  - The board ended the Closed Session at 10:26 AM
- ❖ Registrar's Office Security

- 3 years ago, a security camera was installed to monitor the ballot drop box in the rear of the building. It was decided to investigate the possibility and feasibility to expand such video surveillance.

**Action Items:**

1. GR to draft a letter of appointment to be sent to selected Election Officer volunteers.
2. GR to contact the current security provider (ODCS of Warsaw, VA) to provide an assessment of building security and monitoring.
3. Mr Heller will prepare and arrange for return to Hart Interactive the supply of V-Drives on hand in preparation for the next election cycle in 2023.

Respectively submitted by the Secretary on Wednesday, Feb 15, 2023

Ed Johnson	Chair	
Austin Schmidt	Vice Chair	
Bob Heller	Secretary	