



Northumberland County, Virginia

Minutes of Electoral Board Meeting



Date:	May 14, 2024	Member Attendees		Present
Location	Registrar's Office	Chair:	Joe Schlatter	Yes
Call to order	09:35 AM	Vice Chair:	Austin Schmidt	Yes
Adjourned	11:10 AM	Sect:	Bob Heller	Yes
Others Present	Kathy Davenport, General Registrar			
Guests Present:	No members of public or political party representatives were present.			

Previous Minutes: April 2024 Minutes were approved and posted 4/15/24.

Agenda Items:

- ❖ Registrar's Report: Early voting is slow w/only 11 voters since May 3. An unknown individual placed a candidate campaign sign in the adjacent lot (owned by our landlady) without permission. It was removed immediately upon discovery by the landowner. We are to be reminded that although our office is a county facility, the property is privately owned. The landowner does not allow any campaign signs.

In order to facilitate and accommodate the expected turnout for the November Presidential Early Voting (Sep 20 – 11/2) the Registrar has requested current Officers of Election be asked to assist with crowd control acting as greeters. These Officers will be compensated \$100/day of service. The Registrar will schedule as appropriate. The Board fully concurred.

- ❖ June Primary Prep:

- The following dates will be set in the EB calendar:
 - Friday, 5/17 ballots are to be packed, & made ready for 6/18 at 10:00AM.
 - Mon, 6/3 L&A Testing will be conducted at Registrar's Office at 10AM.
 - Tue 6/11 & Sat 6/15 Absentee Pre-Processing will be conducted.
 - Tue, June 4th will have our Chief's Meeting – see below
 - Mon, June 10 will have our New Officer Training
 - Wed 6/12: The EB meeting of Tue 6/11 will take place Wed 6/12 at 9:30AM. The Secretary will post these dates to the EB Calendar and Ms. Davenport will make or edit the required postings
- June 18 Canvass: Due to the State Holiday of June 19, required materials will be packed & delivered to Clerk's Office NLT Noon on Thur 6/20 per VA Dept of Elections allowance. Our normal 6/18 Canvas meeting will follow at Noon 6/20.
- Polling Place Setup/Takedown: Set up will be the normal Monday (6/17) prior. Chief Officers will pick up equipment/supplies on 6/17. Due to the "Juneteenth" Holiday, and County offices being closed on the day following, the Secretary will contact all polling places to postpone equipment pick-up by 1 day to Thursday, June 20. Stakeholders have been notified by a letter of 5/6/24. If a Polling Place must have material removed on Wednesday it will be arranged.

